

Fiscal Year

Start Year

2025

End Year

2025

***Authority Budget of:
Buena Municipal Utilities Authority***

State Filing Year

2025

For the Period: January 1, 2025 to December 31, 2025

www.buenaboroughmua.com

Authority Web Address



**2025 AUTHORITY BUDGET
CERTIFICATION SECTION**

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION
TRENTON, N.J.

CERTIFICATION OF AMENDED 2025 BUDGET

Buena Municipal Utilities Authority

It is hereby certified that the amendment attached hereto complies with the requirements of law, and approval is given pursuant to N.J.A.C. 5:31-2.8.

Department of Community Affairs
Division of Local Government Services
For: Jacquelyn Suarez, Commissioner/Director

By Christine Zapicchi
Christine Zapicchi, Assistant Director

Date 3/17/2025

FISCAL YEAR 2025

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Christine Zapicchi Date: 1/8/2025

FISCAL YEAR 2025

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Christine Lapicchi Date: 12/9/2024

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

2025 PREPARER'S CERTIFICATION

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	c.santore@buenaboroughmua.com
Name:	Mary Ann Chalow
Title:	Consultant
Address:	616 Central Ave. PO Box 696 Minotola NJ 08341
Phone Number:	856-697-1784
Fax Number:	856-697-1434
E-mail Address:	c.santore@buenaboroughmua.com

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.buenaboroughmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Annual Comprehensive Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:

Cheryl Santore

Title of Officer Certifying Compliance:

Secretary/Treasurer

Signature:

c.santore@buenaboroughmua.com

2025 APPROVAL CERTIFICATION

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Buena Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on November 13, 2024.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	c.santore@buenaboroughmua.com
Name:	Cheryl Santore
Title:	Secretary/Treasurer
Address:	616 Central Ave. PO Box 696 Minotola NJ 08341
Phone Number:	856-697-1784
Fax Number:	856-697-1434
E-mail Address:	c.santore@buenaboroughmua.com

2025 AUTHORITY BUDGET RESOLUTION

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget for Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented before the governing body of the Buena Municipal Utilities Authority at its open public meeting of November 13, 2024; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,710,256.00, Total Appropriations including any Accumulated Deficit, if any, of \$3,115,146.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$404,890.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$5,499,400.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Buena Municipal Utilities Authority, at an open public meeting held on November 13, 2024 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the) Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Buena Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 11, 2024.

c.santore@buenaboroughmua.com

(Secretary's Signature)

11/13/2024

(Date)

Governing Body Recorded Vote

[illegible]

2025 ADOPTION CERTIFICATION

Buena Municipal Utilities Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Buena Municipal Utilities Authority, pursuant to N.J.A.C 5:31-2.3, on December 11, 2024.

Officer's Signature:	c.santore@buenaboroughmua.com		
Name:	Cheryl Santore		
Title:	Secretary/Treasurer		
Address:	616 Central Ave. PO Box 696 Minotola NJ 08341		
Phone Number:	856-697-1784	Fax:	856-697-1434
E-mail address:	c.santore@buenaboroughmua.com		

2025 ADOPTED BUDGET RESOLUTION

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Buena Municipal Utilities Authority at its open public meeting of December 11, 2024; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$2,710,256.00, Total Appropriations, including any Accumulated Deficit, if any, of \$3,115,146.00, and Total Unrestricted Net Position utilized of \$404,890.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$5,499,400.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Buena Municipal Utilities Authority at an open public meeting held on December 11, 2024 that the Annual Budget and Capital Budget/Program of the Buena Municipal Utilities Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

c.santore@buenaboroughmua.com

12/11/2024

(Secretary's Signature)

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Robert Delano	X			
John Formisano				X
Jeffrey Johnston				X
David Romeo	X			
Joseph Santagata	X			
Matthew Bertonazzi				X
Allen Sasdelli				X

**BOROUGH OF BUENA MUNICIPAL
UTILITIES AUTHORITY
RESOLUTION AMENDING THE 2025 BUDGET
RESOLUTION R- 14-2025**

WHEREAS, the Borough of Buena Municipal Utilities Authority ("Authority") originally adopted its 2025 Budget on December 11, 2024; and

WHEREAS, on February 21, 2025, the Borough of Buena ("Borough") requested the Authority to appropriate the sum of \$137,000 pursuant to N.J.S.A. 40A:5A-12.1 to the Borough for use in the Borough's 2025 Budget; and

WHEREAS, the Authority has considered the requested appropriation to the Borough, has determined the funds are available, and are agreeable to said appropriation; and

WHEREAS, in order to accommodate said request, the Borough of Buena Municipal Utilities Authority finds it necessary to amend its previously adopted 2025 Budget to include the appropriation of the sum of \$137,000 to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Buena Municipal Utilities Authority, as follows:

1. The 2025 Budget be amended to include a total of \$137,000 to be appropriated to the Borough of Buena as requested.
2. The amended Budget document be submitted to the State of New Jersey Division of Local Government Services for approval.

BOROUGH OF BUENA MUNICIPAL UTILITIES AUTHORITY

By: _____

DAVID ROMEO, CHAIRMAN

Attest:

Cheryl M. Santore
CHERYL M. SANTORE, SECRETARY

I, Cheryl M. Santore, Secretary of the Borough of Buena Municipal Utilities Authority, do hereby certify that the foregoing Resolution was adopted at a meeting of the Borough of Buena Municipal Utilities Authority held on March 12, 2025.

Cheryl M. Santore
CHERYL M. SANTORE, SECRETARY

**2025 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2025 AUTHORITY BUDGET MESSAGE & ANALYSIS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2025 proposed Annual Budget and make comparison to the Fiscal Year 2024 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The total Authority Revenues overall reflect a 3.6% Increase largely as a result of significant increase in Interest earned (\$84,000-1400%) on Authority Funds. The 66.1% decrease in Industrial Service Charges and 24.1% Increase in "Other" Service charges (Excess Usage) are a result of the changes in use of existing facilities. Miscellaneous Operating Revenues have been reduced by 50% -\$1000 based on Actual 2024 Water receipts.

The Penalties increase of 25% reflects the Authority utilizing 2024 actual amounts to project the 2025 budgeted amounts. The 2024 amounts have increased because penalties are no longer abated by COVID restrictions.

Whereas the Total Net Appropriations reflect a slight 1% increase overall, the significant decrease in Repairs and Maintenance of 16.4% (\$28,500), attributed to the purchase of new equipment utilizing the Renewal/Replacement Fund, helped offset increases in other line items. Decreases in both Legal Advertisements (33%-\$1000) and Misc COPS (\$36.8%-\$3500) are based on historical actual expenses.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The local economy is slowly recovering from the COVID impact. However, the Authority has diligently appropriated funds annually to the Renewal and Replacement Fund to provide for planned Capital Items. The Authority also intends to utilize any/all Grant Funds available to supplement its reserves.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The Authority is using Unrestricted Net Position to balance the budget and stabilize rates.

2025 AUTHORITY BUDGET MESSAGE & ANALYSIS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, **pilot** payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

None

5. The proposed budget must not reflect an anticipated deficit from 2024 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

N/A

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2025 AUTHORITY BUDGET MESSAGE & ANALYSIS

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

Answer the question below using the space provided.

6. Attach in FAST a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**".

Rates Are Staying The Same

AUTHORITY CONTACT INFORMATION

FISCAL YEAR 2025

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Buena Municipal Utilities Authority		
Federal ID Number:	22-18998770		
Address:	616 Central Ave. PO Box 696		
City, State, Zip:	Minotola NJ 08341	NJ	08341
Phone: (ext.)	856-697-1784	Fax:	856-697-1434

Preparer's Name:	Mary Ann Chalow		
Preparer's Address:	616 Central Ave. PO Box 696		
City, State, Zip:	Minotola NJ 08341		
Phone: (ext.)	856-697-1784		
E-mail:	c.santore@buenaboroughmua.com		

Chief Executive Officer*	Cheryl Santore		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	856-697-1784	Fax:	856-697-1434
E-mail:	c.santore@buenaboroughmua.com		

Chief Financial Officer*	Cheryl Santore		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	856-697-1784	Fax:	856-697-1434
E-mail:	c.santore@buenaboroughmua.com		

Name of Auditor:	Stephen P. Testa		
Name of Firm:	Romano, Hearing, Testa & Knorr		
Address:	1830 Gallagher Drive Suite 104		
City, State, Zip:	Vineland	NJ	08360-1557
Phone: (ext.)	856-692-9100	Fax:	856-794-8862
E-mail:	stesta@rhtservices.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025, to December 31, 2025

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

19

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 765,991.49

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

N/A

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

10. Did the Authority pay for meals or catering during the current fiscal year?

No

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

No

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
No
No
No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

If "yes", provide explanation, including amount paid.

No

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

Use the space below to provide clarification for any Questionnaire responses.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4.

Plant Employees are compensated based on their negotiated Union Contract

Supervisors & Administrative Employees are paid based on individual Written Employment Contracts approved by Board Resolution.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Buena Municipal Utilities Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
				Commissioner	Officer	Key Employee	Highest Compensated Former		
1 Robert Delano	Chairman	10	x					\$ 5,280.00	\$ 5,280.00
2 John Formisano	Board Member	5	x					\$ 3,080.00	\$ 3,080.00
3 Jeffrey Johnston	Board Member	5	x					\$ 3,080.00	\$ 3,080.00
4 David Romeo	Vice Chairman	5	x					\$ 3,700.00	\$ 3,700.00
5 Joseph Santagata	Board Member	5	x					\$ 3,080.00	\$ 3,080.00
6 Matthew Bertonazzi	Alt. Board Member	5	x					\$ 1,600.00	\$ 1,600.00
7 Allen Sasdelli	Alt. Board Member	5	x					\$ 1,600.00	\$ 1,600.00
8 Alan Zdzi	Plant Supervisor	40		x				\$ 11,589.00	\$ 11,589.00
9 Cheryl Santore	Secy/Treasurer	40		x				\$ 900.00	\$ 35,527.00
10									\$ -
11									\$ -
12									\$ -
13									\$ -
14									\$ -
15									\$ -
16									\$ -
17									\$ -
18									\$ -
19									\$ -
20									\$ -
21									\$ -
22									\$ -
23									\$ -
24									\$ -
25									\$ -
26									\$ -
27									\$ -
28									\$ -
29									\$ -
30									\$ -
31									\$ -
32									\$ -
33									\$ -
34									\$ -
35									\$ -
Total:								\$ 247,696.00	\$ 47,116.00
								\$ -	\$ 312,212.00

Schedule of Health Benefits - Detailed Cost Analysis

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

If no health benefits, check this box: ☐

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	3	26,636.67	79,910.00	3	15,129.32	45,387.96	34,522.04	76.1%
Parent & Child	1	32,463.00	32,463.00	1	27,843.72	27,843.72	4,619.28	16.6%
Employee & Spouse (or Partner)	1	34,811.76	34,811.76	1	29,835.84	29,835.84	4,975.92	16.7%
Family	3	47,843.67	143,531.00	3	41,013.00	123,039.00	20,492.00	16.7%
Employee Cost Sharing Contribution (enter as negative -)			(57,435.60)			(44,530.00)	(12,905.60)	29.0%
Subtotal	8		233,280.16	8		181,576.52	51,703.64	28.5%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-
Subtotal			-			-	-	-
Retirees - Health Benefits - Annual Cost								
Single Coverage	4	8,747.48	34,989.90	4	7,952.25	31,809.00	3,180.90	10.0%
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)	2	10,536.75	21,073.49	2	9,578.86	19,157.72	1,915.77	10.0%
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	-
Subtotal	6		56,063.39	6		50,966.72	5,096.67	10.0%
GRAND TOTAL	14		289,343.55	14		232,543.24	56,800.31	24.4%

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

☐ **If no accumulated absences, check this box:**

N-6 Accumulated Absence Liability

[illegible]

N-6 (2) Accumulated Absence Liability

N-6 (3) Accumulated Absence Liability

[illegible]

N-6 (TOTAL) Accumulated Absence Liability

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

If no shared services, check this box: ☐

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

Buena Municipal Utilities Authority

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

**2025 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Buena Municipal Utilities Authority
For the Period: January 01, 2025 to December 31, 2025

	FY 2025 Proposed Budget						FY 2024 Adopted	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
							Budget		
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations		
REVENUES									
Total Operating Revenues	\$ 741,756	\$ 1,803,500	\$ -	\$ -	\$ -	\$ -	\$ 2,546,256	\$ (1,000)	0.0%
Total Non-Operating Revenues	70,000	95,000	-	-	-	-	71,000	94,000	132.4%
Total Anticipated Revenues	811,756	1,898,500	-	-	-	-	2,617,256	93,000	3.6%
APPROPRIATIONS									
Total Administration	241,772	282,772	-	-	-	-	532,842	(8,298)	-1.6%
Total Cost of Providing Services	598,789	1,513,499	-	-	-	-	2,052,489	59,799	2.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	104,411	-	-	-	-	102,889	1,522	1.5%
Total Operating Appropriations	840,561	1,900,682	-	-	-	-	2,688,220	53,023	2.0%
Total Interest Payments on Debt	-	83,903	-	-	-	-	86,125	(2,222)	-2.6%
Total Other Non-Operating Appropriations	132,000	295,000	-	-	-	-	290,000	137,000	47.2%
Total Non-Operating Appropriations	132,000	378,903	-	-	-	-	376,125	134,778	35.8%
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	972,561	2,279,585	-	-	-	-	3,064,345	187,801	6.1%
Less: Total Unrestricted Net Position Utilized	160,805	381,085	-	-	-	-	447,089	94,801	21.2%
Net Total Appropriations	811,756	1,898,500	-	-	-	-	2,617,256	93,000	3.6%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ (0)	-5.1%

Revenue Schedule

Buena Municipal Utilities Authority
For the Period: January 01, 2025 to December 31, 2025

	FY 2025 Proposed Budget						FY 2024 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	554,933	1,093,100					\$ 1,648,033	\$ 1,644,510	\$ 3,523 0.2%
Business/Commercial	75,600	194,000					269,600	247,490	22,110 8.9%
Industrial	10,160	12,900					23,060	68,000	(44,940) -66.1%
Intergovernmental							-	-	#DIV/0!
Other	99,307						99,307	80,000	19,307 24.1%
Total Service Charges	740,000	1,300,000	-	-	-	-	2,040,000	2,040,000	0 0.0%
<i>Connection Fees</i>									
Residential	756	3,500					4,256	4,256	- 0.0%
Business/Commercial							-	-	- #DIV/0!
Industrial							-	-	- #DIV/0!
Intergovernmental							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Connection Fees	756	3,500	-	-	-	-	4,256	4,256	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	- #DIV/0!
Permits							-	-	- #DIV/0!
Fines/Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>									
Miscellaneous	1,000						1,000	2,000	(1,000) -50.0%
Septage Hauler Fees		500,000					500,000	500,000	- 0.0%
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
Total Other Revenue	1,000	500,000	-	-	-	-	501,000	502,000	(1,000) -0.2%
Total Operating Revenues	741,756	1,803,500	-	-	-	-	2,545,256	2,546,256	(1,000) 0.0%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Water Tower Rental	25,000						25,000	25,000	- 0.0%
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
							-	-	- #DIV/0!
Total Other Non-Operating Revenue	25,000	-	-	-	-	-	25,000	25,000	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	20,000	70,000					90,000	6,000	84,000 1400.0%
Penalties	25,000	25,000					50,000	40,000	10,000 25.0%
Other							-	-	- #DIV/0!
Total Interest	45,000	95,000	-	-	-	-	140,000	46,000	94,000 204.3%
Total Non-Operating Revenues	70,000	95,000	-	-	-	-	165,000	71,000	94,000 132.4%
TOTAL ANTICIPATED REVENUES	\$ 811,756	\$ 1,898,500	\$ -	\$ -	\$ -	\$ -	\$ 2,710,256	\$ 2,617,256	\$ 93,000 3.6%

Buena Municipal Utilities Authority

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Appropriations Schedule

Buena Municipal Utilities Authority
For the Period: January 01, 2025 to December 31, 2025

FY 2025 Proposed Budget

	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	FY 2024 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 73,592	\$ 73,592					\$ 147,184	\$ 158,404	\$ (11,220)	-7.1%
Fringe Benefits	46,680	46,680					93,360	90,538	2,822	3.1%
Total Administration - Personnel	120,272	120,272	-	-	-	-	240,544	248,942	(8,398)	-3.4%
<i>Administration - Other (List)</i>										
OFFICE EXPENSE	33,000	36,500					69,500	71,400	(1,900)	-2.7%
PROFESSIONAL FEES	71,500	90,000					161,500	155,500	6,000	3.9%
LICENSES, FEES & PERMITS	11,000	25,000					36,000	39,000	(3,000)	-7.7%
LEGAL ADVERTISEMENTS	1,000	1,000					2,000	3,000	(1,000)	-33.3%
Miscellaneous Administration*	5,000	10,000					15,000	15,000	-	0.0%
Total Administration - Other	121,500	162,500	-	-	-	-	284,000	283,900	100	0.0%
Total Administration	241,772	282,772	-	-	-	-	524,544	532,842	(8,298)	-1.6%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	206,620	482,113					688,733	660,817	27,916	4.2%
Fringe Benefits	137,669	321,221					458,890	418,172	40,718	9.7%
Total COPS - Personnel	344,289	803,334	-	-	-	-	1,147,623	1,078,989	68,634	6.4%
<i>Cost of Providing Services - Other (List)</i>										
INSURANCE	23,000	43,000					66,000	66,000	-	0.0%
SUPPLIES, TESTING MONITORING, CHEMICALS	113,500	323,165					436,665	405,500	31,165	7.7%
REPAIRS & Maintenance	20,000	125,000					145,000	173,500	(28,500)	-16.4%
Utilities	97,000	214,000					311,000	319,000	(8,000)	-2.5%
Miscellaneous COPS*	1,000	5,000					6,000	9,500	(3,500)	-36.8%
Total COPS - Other	254,500	710,165	-	-	-	-	964,665	973,500	(8,835)	-0.9%
Total Cost of Providing Services	598,789	1,513,499	-	-	-	-	2,112,288	2,052,489	59,799	2.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	104,411	-	-	-	-	104,411	102,889	1,522	1.5%
Total Operating Appropriations	840,561	1,900,682	-	-	-	-	2,741,243	2,688,220	53,023	2.0%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	-	83,903	-	-	-	-	83,903	86,125	(2,222)	-2.6%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	90,000	200,000					290,000	290,000	-	0.0%
Municipality/County Appropriation	42,000	95,000					137,000	-	137,000	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	132,000	378,903	-	-	-	-	510,903	376,125	134,778	35.8%
TOTAL APPROPRIATIONS	972,561	2,279,585	-	-	-	-	3,252,146	3,064,345	187,801	6.1%
ACCUMULATED DEFICIT										#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	972,561	2,279,585	-	-	-	-	3,252,146	3,064,345	187,801	6.1%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	42,000	95,000	-	-	-	-	137,000	-	137,000	#DIV/0!
Other	118,805	286,085					404,890	447,089	(42,199)	-9.4%
Total Unrestricted Net Position Utilized	160,805	381,085	-	-	-	-	541,890	447,089	94,801	21.2%
TOTAL NET APPROPRIATIONS	\$ 811,756	\$ 1,898,500	\$ -	\$ -	\$ -	\$ -	\$ 2,710,256	\$ 2,617,256	\$ 93,000	3.6%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 42,028.05 \$ 95,034.10 \$ - \$ - \$ - \$ - \$ 137,062.15

Prior Year Adopted Appropriations Schedule

Buena Municipal Utilities Authority

FY 2024 Adopted Budget							
	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 79,202	\$ 79,202					\$ 158,404
Fringe Benefits	45,269	45,269					90,538
Total Administration - Personnel	124,471	124,471	-	-	-	-	248,942
<i>Administration - Other (List)</i>							
OFFICE EXPENSE	33,000	38,400					71,400
PROFESSIONAL FEES	65,500	90,000					155,500
LICENSES, FEES & PERMITS	11,000	28,000					39,000
LEGAL ADVERTISEMENTS	1,000	2,000					3,000
Miscellaneous Administration*	5,000	10,000					15,000
Total Administration - Other	115,500	168,400	-	-	-	-	283,900
Total Administration	239,971	292,871	-	-	-	-	532,842
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	198,245	462,572					660,817
Fringe Benefits	125,452	292,720					418,172
Total COPS - Personnel	323,697	755,292	-	-	-	-	1,078,989
<i>Cost of Providing Services - Other (List)</i>							
INSURANCE	21,000	45,000					66,000
SUPPLIES, TESTING MONITORING, CHEMICAL	89,000	316,500					405,500
REPAIRS & Maintenance	36,000	137,500					173,500
utilities	110,000	209,000					319,000
Miscellaneous COPS*	4,500	5,000					9,500
Total COPS - Other	260,500	713,000	-	-	-	-	973,500
Total Cost of Providing Services	584,197	1,468,292	-	-	-	-	2,052,489
Total Principal Payments on Debt Service in Lieu of Depreciation	-	102,889	-	-	-	-	102,889
Total Operating Appropriations	824,168	1,864,052	-	-	-	-	2,688,220
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	86,125	-	-	-	-	86,125
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	90,000	200,000					290,000
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	90,000	286,125	-	-	-	-	376,125
TOTAL APPROPRIATIONS	914,168	2,150,177	-	-	-	-	3,064,345
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	914,168	2,150,177	-	-	-	-	3,064,345
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	123,412	323,677					447,089
Total Unrestricted Net Position Utilized	123,412	323,677	-	-	-	-	447,089
TOTAL NET APPROPRIATIONS	\$ 790,756	\$ 1,826,500	\$ -	\$ -	\$ -	\$ -	\$ 2,617,256

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 41,208.40 \$ 93,202.60 \$ - \$ - \$ - \$ - \$ 134,411.00

Debt Service Schedule - Principal

Buena Municipal Utilities Authority

If Authority has no debt, check this box: ☐

	Date of Local Finance Board Approval	Fiscal Year Ending in							Total Principal Outstanding
		2024 (Adopted Budget)	2025 (Proposed Budget)	2026	2027	2028	2029	2030	Thereafter
Water									
Total Principal									\$
Sewer									
USDA SERIES 2013		71,229	72,751	74,305	75,892	77,513	79,169	80,860	2,419,697
NJ IBank Series 2022 Trust Loan		10,000	10,000	15,000	15,000	15,000	15,000	15,000	625,000
NJ IBank Series 2022 Fund Loan		21,660	21,660	21,660	21,660	21,660	21,660	21,660	599,254
Total Principal		102,889	104,411	110,965	112,552	114,173	115,829	117,520	3,428,991
Operation #3									4,104,441
Total Principal									
Operation #4									
Total Principal									
Operation #5									
Total Principal									
Operation #6									
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS		\$ 102,889	\$ 104,411	\$ 110,965	\$ 112,552	\$ 114,173	\$ 115,829	\$ 117,520	\$ 3,428,991
									\$ 4,104,441

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating Year of Last Rating	Standard & Poors	
	Fitch	Moody's

Buena Municipal Utilities Authority

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Debt Service Schedule - Interest

Buena Municipal Utilities Authority

If Authority has no debt, check this box: ☐

		Fiscal Year Ending in							Total Interest Payments	
		2024 (Adopted Budget)	2025 (Proposed Budget)	2026	2027	2028	2029	2030	Thereafter	Outstanding
Water										\$
Total Interest Payments		-	-	-	-	-	-	-	-	-
Sewer										
USDA SERIES 2013		60,937	59,416	57,861	56,274	54,653	52,997	51,306	620,121	952,627
NJ IBank Series 2022 Trust Loan		25,188	24,488	24,188	23,438	22,688	21,938	21,188	250,655	388,580
NJ IBank Series 2022 Fund Loan										
Total Interest Payments		86,125	83,903	82,049	79,711	77,340	74,934	72,493	870,776	1,341,207
Operation #3										
Total Interest Payments		-	-	-	-	-	-	-	-	-
Operation #4										
Total Interest Payments		-	-	-	-	-	-	-	-	-
Operation #5										
Total Interest Payments		-	-	-	-	-	-	-	-	-
Operation #6										
Total Interest Payments		-	-	-	-	-	-	-	-	-
Total Interest Payments		-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS		\$ 86,125	\$ 83,903	\$ 82,049	\$ 79,711	\$ 77,340	\$ 74,934	\$ 72,493	\$ 870,776	\$ 1,341,207

Buena Municipal Utilities Authority

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Net Position Reconciliation

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

FY 2025 Proposed Budget

	Water	Sewer	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)							
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 1,163,948	\$ 5,799,056					\$ 6,963,004
Less: Restricted for Debt Service Reserve (1)	2,046,628	3,610,212					5,656,840
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	(882,680)	2,188,844	-	-	-	-	1,306,164
Less: Designated for Non-Operating Improvements & Repairs	612,233	1,543,202					2,155,435
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	668,130	692,628					1,360,758
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	1,298,786	1,440,130					2,738,916
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	472,003	2,778,400	-	-	-	-	3,250,403
Unrestricted Net Position Utilized to Balance Proposed Budget	118,805	286,085	-	-	-	-	404,890
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	42,000	95,000	-	-	-	-	137,000
Total Unrestricted Net Position Utilized in Proposed Budget	160,805	381,085	-	-	-	-	541,890
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR							
Last issued Audit Report (4)	\$ 311,198	\$ 2,397,315	\$ -	\$ -	\$ -	\$ -	\$ 2,708,513

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 42,028 \$ 95,034 \$ - \$ - \$ - \$ - \$ 137,062
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

FISCAL YEAR 2025

Buena Municipal Utilities Authority

(Authority Name)

2025 AUTHORITY CAPITAL BUDGET/PROGRAM

2025 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Buena Municipal Utilities Authority

(Authority Name)

Fiscal Year: January 01, 2025 to December 31, 2025

Check the box for the applicable statement below:

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Buena Municipal Utilities Authority, on November 13, 2024.

☐ It is hereby certified that the governing body of the Buena Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Buena Municipal Utilities for the following reason(s):

Officer's Signature:	c.santore@buenaboroughmua.com
Name:	Cheryl Santore
Title:	Secretary/Treasurer
Address:	616 Central Ave. PO Box 696 Minotola NJ 08341
Phone Number:	856-697-1784
Fax Number:	856-697-1434
E-mail Address:	c.santore@buenaboroughmua.com

2025 CAPITAL BUDGET/PROGRAM MESSAGE

Buena Municipal Utilities Authority

Fiscal Year: January 01, 2025 to December 31, 2025

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

Rate Increase as necessary

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Proposed Capital Budget

Buena Municipal Utilities Authority
For the Period: January 01, 2025 to December 31, 2025

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Water						
Tank Painting & Repairs	\$ 1,000,000			\$ 1,000,000		
Generator Well 1 & 2	300,000				300,000	
Potable Water Well #4 Study	70,000		70,000	-		
Plant & Office Equipment	168,700		168,700			
Total	1,538,700	-	238,700	1,000,000	300,000	-
Sewer						
Sewer Line Replacement	3,000,000				\$ 3,000,000	
Sewer Lines & laterals	455,000		455,000			
Engineering & Contract Management	80,000		80,000			
Plant & Office Equipment	425,700		425,700			
Total	3,960,700	-	960,700	-	3,000,000	-
Operation #3						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #4						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #5						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 5,499,400	\$ -	\$ 1,199,400	\$ 1,000,000	\$ 3,300,000	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

For the Period: January 01, 2025 to December 31, 2025

Page CB-3 Detail

Buena Municipal Utilities Authority
For the Period: January 01, 2025 to December 31, 2025

Page CB-3 Detail (2)

Page CB-3 (Totals)

5 Year Capital Improvement Plan

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

		<i>Fiscal Year Ending in</i>					
	Estimated Total Cost	2025 (Proposed Budget)	2026	2027	2028	2029	2030
<i>Water</i>							
Tank Painting & Repairs	\$ 1,000,000	\$ 1,000,000					
Generator Well 1 & 2	300,000	300,000					
Potable Water Well #4 Study	350,000	70,000	70,000	70,000	70,000	70,000	
Plant & Office Equipment	665,500	168,700	124,200	124,200	124,200	124,200	
Total	2,315,500	1,538,700	194,200	194,200	194,200	194,200	-
<i>Sewer</i>							
Sewer Line Replacement	3,000,000	3,000,000					
Sewer Lines & laterals	555,000	455,000	25,000	25,000	25,000	25,000	
Engineering & Contract Manage	400,000	80,000	80,000	80,000	80,000	80,000	
Plant & Office Equipment	1,757,500	425,700	594,700	245,700	245,700	245,700	
Total	5,712,500	3,960,700	699,700	350,700	350,700	350,700	-
<i>Operation #3</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #4</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #5</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
<i>Operation #6</i>							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 8,028,000	\$ 5,499,400	\$ 893,900	\$ 544,900	\$ 544,900	\$ 544,900	\$ -

5 Year Capital Improvement Plan

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

Fiscal Year Ending in[illegible]

Buena Municipal Utilities Authority
For the Period: January 01, 2025 to December 31, 2025

Fiscal Year Ending inPage CB-4 Detail (2)

5 Year Capital Improvement Plan

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

		Fiscal Year Ending in					
Estimated Total Cost		2025 (Proposed Budget)	2026	2027	2028	2029	2030
	\$ -						
	-						
	-						
	-						
	-						
	-						
	-						
	-						
	-						
	-						
	-						
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	-						
	-						
	-						
	-						
TOTAL ALL DETAIL PAGES	\$ 8,028,000	\$ 5,499,400	\$ 893,900	\$ 544,900	\$ 544,900	\$ 544,900	\$ -

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Water</i>						
Tank Painting & Repairs	\$ 1,000,000	\$ -		\$ 1,000,000	\$ -	
Generator Well 1 & 2	300,000	-			300,000	
Potable Water Well #4 Study	350,000		350,000			
Plant & Office Equipment	665,500		665,500			
Total	2,315,500	-	1,015,500	1,000,000	300,000	-
<i>Sewer</i>						
Sewer Line Replacement	3,000,000				\$ 3,000,000	
Sewer Lines & laterals	555,000		555,000			
Engineering & Contract Management	400,000		400,000			
Plant & Office Equipment	1,757,500		1,757,500			
Total	5,712,500	-	2,712,500	-	3,000,000	-
<i>Operation #3</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #4</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #5</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Operation #6</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ 8,028,000	\$ -	\$ 3,728,000	\$ 1,000,000	\$ 3,300,000	\$ -
Total 5 Year Plan per CB-4	<u>\$ 8,028,000</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

[illegible]

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

[illegible]

5 Year Capital Improvement Plan Funding Sources

Buena Municipal Utilities Authority

For the Period: January 01, 2025 to December 31, 2025

[illegible]

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: _____ Buena Municipal Utilities Authority _____ Year Ending: _____ December 31, 2023

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

NONE NOTED

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

11/13/2024

Date

c.santore@buenaboroughmua.com
Clerk/Secretary to the Governing Body

Appendix to Budget Document

